

## New Income Source

No Appointment / Interview Needed. Documentation drop off: Monday – Friday, 8am-5pm

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Email: \_\_\_\_\_

*ELCAC is required by the state rule that outlines the eligibility provision of the School Readiness program to notify parents of their responsibility and the method by which they must report to the coalition any change of circumstances that would affect eligibility. 6M-4.200 F.A.C.*

### **Section I: You must submit the following.**

**New Income Source (Child support, SSI/SSA, alimony, veteran's benefits, etc.)**

- New sources of income received such as child support, SSI/SSA, alimony, veteran's benefits, etc. as soon as you have documentation such as an award letter or a court order to verify the income. Some new incomes may be prorated. Therefore, the first payment received does not reflect the amount awarded/ordered and cannot be used to verify the income.

### **Section II: You must also submit the following.**

**Please check  $\checkmark$  all that applies and submit documentation.**

- Last 4 weeks of income from employment for all household adults on your case.
- Updated household income such as child support, SSA, alimony, adoption benefits, etc.  
\*\* Must document non-receipt of ordered child support or alimony. \*\*
- Declaration of No Child Support Case form** for all household children you have never petitioned to receive support. (Does not require a notary)
- Current school schedule (10 or more credit hours) AND verification of enrollment (All must be printed within 10 days of submission).