



**BOARD OF DIRECTORS MEETING
November 16, 2016 — 9:00 AM
ELCAC**

Remzey Samarrai, Chair
GreenScapes Property
 Dr. Cathy Aull
Edward Jones
 Catherine Barnes
Alachua County Schools
 Dr. Karen Bennett
Santa Fe Little School
 Dr. Wendy Cheyney
Educational Consultant
 Christopher Conner
North Florida Wealth Advisors
 Rev. George Dix
Cuddly Kids Academy
 Diana Duque
*Alachua County Health
 Department*
 Dietra Howard-Sherman
Family Childcare Home
 Debby Knopf
Harbor Community Bank
 Trey Long
James Moore & Co.
 Elizabeth Patton
Queen of Peace Academy
 Mike Powell
Mike Powell & Associates
 David Rountree
Meridian Behavioral Healthcare
 Russell Scoates
Small World Day Care
 Dr. Patricia Snyder
University of Florida
 Natalie Strappy
Alachua County Schools
 Anne Favre
Career Source NCF
 Cheryl Twombly
 DCF

1. Call to order
2. Declaration of Conflict of Interest (**COI form must be completed**)
3. Approval of Agenda
4. Approval of the October 19th Minutes
5. Financial Reports – Chief Executive Officer
 - a. Finance Notes4
 - b. Variance Report.....5-6
 - c. Financial Dashboard.....7
 - d. Statement of Activities - SR & VPK.....8-12
 - e. Spend Plan.....13-17
6. CEO's Report
 - a. Employee Handbook Update.....18-21
 - b. Action Item: Approval of Acct & Financial Policy.....22
 - c. Action Item: Developmental Screening P&P.....23
 - d. ETC Job Description.....24-25
 - e. ETC Contract.....26-27
7. Meeting Dates (to be held at the ELCAC Office unless noted):
 - Board Meeting – Wednesday, January 18th @ 9:00AM
 - Administration Meeting – Monday, January 9th @ 8:30AM
 - Executive Meeting – Wednesday, December 21st @ 8:30AM
 - Quality Meeting – Thursday, January 5th at 8:30AM
 - Audit Meeting – Friday, January 6th at 9:00AM
 - Outreach Meeting – TBA
8. Public Input
9. Adjournment

Dr. Gordon Tremaine
 Chief Executive Officer

