

Summary for Executive Committee Meeting

Date/Time: June 8, 2022 – 8:30 AM

Location: CEO’s Office and Via Zoom

Members Present: Laura Gillman (Zoom), Candi Morris (Zoom), Cheryl Twombly (Zoom)

Members Absent: Phyllis Marty (Excused)

Staff Present: Jacki Hodges, Kelli Williams, Steve Harris

Guests Present: None

<u>Agenda Item</u>	<u>Summary/Discussion</u>	<u>Action</u>
Call to Order	Executive Committee Meeting	Called to order by Cheryl Twombly at 8:34 AM.
Declaration of Conflict of Interest	None	
Approval of Agenda	Members reviewed the agenda.	A Motion was made and seconded by (Morris/Gillman) to approve the agenda. Motion was approved.
Approval of Minutes	Members reviewed the minutes from February 18 th and April 21 st .	A Motion was made and seconded by (Gillman/Morris) to approve the agenda. Motion was approved.
Financial Report	Balance Sheet <ul style="list-style-type: none"> • All cash accounts have been reconciled through May 2022 • We are currently holding \$7,862,414.72 in cash • Accounts receivable is \$669,514.66. • We have \$182,525 in fixed assets with a net book value of \$2,426.16 • Accounts Payable is \$986,797.40 and current • DEL Advance is \$7,664,738.66 and overpayments due to DEL from 18/19 FY are \$853,929.94. • Total Net Assets are \$103,104.78. We are on-track to meet all of our Targets and Restrictions.	

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CEO's Report	<p>Last week our Association of Early Learning had our annual board meeting. During this meeting we had the opportunity to meet and introduce ourselves to the new Commissioner of Education, Manny Diaz. Commissioner Diaz, who was formally Senator Diaz, was appointed by the Governor after Commissioner Corcoran resigned to be more engaged as a private citizen.</p> <p>During the last week of April, the statewide portal was inoperable for almost a full week. Due to this setback, processing services for families was delayed; however, the DEL gave all coalitions extra time to process for the families that were affected during that specific time period. This also put our Family Services Department slightly behind. We made the decision to have some of our staff work overtime on the weekends to help make up for that time. Once the statewide portal was back up and functioning, we were able to pay all providers on time with their school readiness and VPK payments.</p> <p>We are currently serving 1900 children and pulled 199 from the waitlist. We will not pull from the waitlist again until we are caught up.</p> <p>Last month my email account was hacked. All access to my computer was turned off until we had IT help access the cause. It was determined that randomly a hacker from Canada was able to get my password and reroute certain emails to another folder. During our investigation we discovered that Kelli Williams' email was also hacked. Our IT team installed a "two step authentication" process that will enable all staff at ELCAC to be notified if someone is trying to reroute emails or hack our system. Our on-site server was not compromised. We notified DEL immediately of the</p>																																																																																																																																																																																																																									

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	<p>problem and requested additional direction from their office.</p> <p><u>Legislative</u></p> <p>The Governor was presented the annual budget last week on June 1st and he signed it with a few line item vetoes.</p> <p><u>Updates on Proposed Rule</u></p> <p>A notice of change filed by the Division of Early Learning (DEL) on 4/21/2022.</p> <p>The new version of the proposed rule would do the following:</p> <ul style="list-style-type: none"> • Providers with a School Readiness Program Assessment score of 4.00 – 4.49 would not receive a Quality Performance Incentive (QPI) Differential. • Providers with a School Readiness Program Assessment score of 4.50 – 4.99 would still receive a 4% Quality Performance Incentive (QPI) Differential. • New program assessment scores earned after July 1, 2022, would be applied to contracts along with the corresponding differential during the next month, rather than at the beginning of the next program year. • Paragraph (8)(a) of the rule would be deleted, which would allow providers to be reimbursed the full minimum reimbursement rate along with quality differentials, <i>regardless of the provider’s private pay rates.</i> <p>The rule was scheduled to go before the State Board of Education on May 11. It will go into effect on July 1, 2022.</p>	
Meeting Dates	<p>→ Audit/Finance Committee – Tuesday, July 12th @ 8:45 AM</p> <p>→ BOD Meeting – Wednesday, July 20th @ 8:30 AM</p> <p>→ Executive Committee – TBA</p> <p>→ Quality Committee – Thursday, July 14th @ 9:00 AM</p>	
Public Input	<p>Russell Scoates expressed a concern that board and committee meeting dates are not posted on the website. Kelli Williams stated that all meetings are posted on the ELC website 30 days prior to the meeting.</p>	
Adjournment		<p>The Meeting was adjourned by Cheryl Twombly at 8:47 AM.</p>