

Q & A

RFP #2026-001 Janitorial Services

1. Can a site visit be scheduled to walk the buildings?

Yes, please

2. Can you please clarify what day the bid is due? On page 1, it states responses due by May 22, 2026, but on page 2 it states that the sealed proposals are due on June 1, 2026.

All responses to questions are due to be finalized by May 22, 2026, so they can be posted to the website. The actual sealed proposal is due by C.O.B. on June 1, 2026

3. What is the budget for these services?

The Coalition has not established or is not disclosing a budget for this solicitation. Respondents should propose pricing based on the scope of services and requirements outlined in the RFP.

4. Will this be awarded to one contractor?

Yes

5. Who is the current contractor? When did the current contract start?

Currently, there is no automatic legal duty in Florida to disclose the incumbent contractor or their rates in an RFP, but I can share that they have been onboard for three years

6. What is the current contract value or pricing structure for these services?

All of our contracts are written annually with the possibility of renewing them for an additional two years, and payment terms are Net 30 on a Monthly Invoice

7. Can you provide a copy of the current contract and the last two months' invoices?

There is **no Florida law that requires the ELC to disclose:**

- Our current contractor's pricing structure
- Their rates, markups, or cost breakdowns
- Or existing contract terms (beyond what is necessary for scope clarity)

Florida procurement law requires that the Early Learning Coalition of Alachua County:

- Provide **clear scope, requirements, and evaluation criteria**
- Ensure a **fair and competitive process**

Please see the general scope, Section III Scope of Services, pages 4 through 8 of the RFP

We are not required to provide existing contracts to bidders as part of RFP #2026-001 for Janitorial Services.

8. Is the current contractor's scope of work the same as the current bid scope of work? If not, what has changed?

No, it changed slightly to accommodate the decrease in square footage of a new office space, approximately **10,864 square feet**.

9. Why is this going out to bid?

Our contracts are yearly with the option of renewing them for another two years, then they are resolicited.

10. What days of the week and times are these services required?

A minimum of three days after the work hours of 7:30 am to 5:30 pm.

11. Is the contractor responsible for all supplies and consumables (paper towels, toilet paper, soap, trash can liners)? If contractor is expected to supply consumables, can you provide an estimated monthly usage?

The early learning coalition provides cleaning supplies and cleaning tools and specialty items per request.

12. Can you provide the square footage that requires carpet cleaning services?

There are hardwood floors throughout the office space, there are only a few selected offices that have area rugs.